



**Request For Quotation:
Provision of Site Security Services
4 June 2026**

Contents

1. INTRODUCTION	3
2. SCOPE OF WORK.....	3
a) Access Control & Manned Guarding	3
b) Substation Security & Buildings	4
c) CCTV Monitoring.....	4
d) Rapid Response Capability	4
e) Nighttime Patrols.....	5
f) Reporting and Documentation	5
3. TECHNICAL REQUIREMENTS AND/OR DELIVERABLES	6
4. RFQ RESPONSE REQUIREMENTS	7
5. EVALUATION CRITERIA.....	7
6. SUBMISSION GUIDELINES.....	8
7. CONTRACT TERMS.....	8
8. GENERAL TERMS & CONDITIONS	9



1. INTRODUCTION

Dorper Wind Farm RF Proprietary Limited (**DWF**) is an operational 100 MW wind power plant located between Molteno and Sterkstroom in the Eastern Cape province of South Africa.

DWF intends to enter into a three-year security contract with a professional security service provider.

2. SCOPE OF WORK

Objective: Provision of Site Security Services for the Dorper Wind Farm for a three (3) year term:

Specific Services/Deliverables Required

The appointed Service Provider shall provide the following services:

a) Access Control & Manned Guarding

The service provider shall supply two (2) trained security personnel on-site at all times, operating 24 hours per day, 7 days per week. Guards shall work in rotational shifts in full compliance with applicable labour laws.

Responsibilities include:

- Controlling access and egress of all personnel, vehicles, and visitors
- Maintaining visitor logs and incident registers
- Enforcing site security procedures and protocols
- Conducting alcohol and substance screening for all personnel and visitors

b) Substation Security & Buildings

The Service Provider shall deploy one (1) dedicated night guard for the substation every day of the year. Duties shall include:

- Monitoring and securing substation infrastructure.
- Preventing unauthorized access
- Monitoring and securing all the buildings infrastructure and offices.
- Reporting faults, tampering, or suspicious activity

Service Provider shall provide radio for communications with the 2 guards at the gate (section 2.a).

c) CCTV Monitoring

The Service Provider shall Monitor the site's CCTV system using client-provided access and infrastructure. They shall ensure continuous surveillance and prompt reporting of suspicious activities and maintain a log of all incidents detected via CCTV.

d) Rapid Response Capability

The Service Provider shall maintain a rapid response unit capable of attending to incidents at the site. The response team does not need to be stationed on-site but must be able to respond within 30 minutes. The response team must be equipped to handle:

- Security breaches
- Alarm activations
- Emergency incidents including crowd control.

e) Nighttime Patrols

The Service Provider shall supply a dedicated patrol vehicle for night-time operations. The vehicle shall be roadworthy, licensed, high-rise suitable for rural terrain, and the odometer reading not exceeding 80,000 km at contract commencement. Patrols shall be conducted at random intervals throughout the night to deter criminal activity. The number of vehicle patrols conducted per night shift shall be at least three (3), one for each of the below routes.

- Route 1 - ~20km
- Route 2 - ~ 15km
- Route - ~ 17km

f) Reporting and Documentation

The Service Provider shall ensure accurate, timely, and professional reporting of all security activities, incidents, and overview. These shall include:

- Incident Reporting - All incidents must be reported immediately upon occurrence. An initial incident report shall be submitted within 1 hour, outlining key details and immediate actions taken. A detailed incident report shall be submitted within 24 hours, including full descriptions, supporting evidence, and preliminary recommendations.
- Investigation Reports - All serious or recurring incidents shall be formally investigated. A comprehensive investigation report shall be submitted within 3–5 working days, including root cause analysis, findings, and corrective actions.
- Monthly Reporting- A monthly performance report shall be submitted within 5 working days after month-end. The report shall include incident summaries, response time performance, patrol compliance, CCTV monitoring, staffing levels, performance, and recommendations.

The bidder shall provide templates for incident, investigation, and monthly reports as part of the bid submission. All reports must be submitted in electronic format (PDF) and maintained for audit purposes.

3. TECHNICAL REQUIREMENTS AND/OR DELIVERABLES

The Service Provider shall be registered with PSIRA and shall maintain the appropriate registration with PSIRA throughout the contract term.

The Service Provider must provide all personal protective equipment for their employees for the duration of the contract. This shall include

- Appropriate uniforms
- Raincoats
- Steel Capped Safety Boots
- Snake Gaiters
- Winter Jackets
- All Other PPE required for the scope of services and in accordance with PSIRA requirements for the scope of services

All PPE shall be in good condition, and it is the responsibility and cost of the Service Provider to replace any worn out, damaged, stolen, lost or otherwise missing. All PPE replacements shall be for the cost of the Service Provider

The Service Provider shall provide transport to, from, and within the wind farm as part of the contract cost. All personnel on site must be transported in vehicles equipped with seat belts for each occupant, ensuring compliance with safety regulations and minimizing risk during transit. Vehicles used must be suitable for site conditions, regularly maintained, and operated by legally licensed drivers.

All personnel provided under this scope of services shall undergo comprehensive background screening prior to assignment. Background checks shall include, at a minimum, verification of identity, employment history, criminal record screening, and any other checks required by applicable laws and regulations. The Service Provider shall ensure that only personnel who have successfully passed the required background checks are assigned to perform services. Documentation confirming completion of such screenings shall be maintained by the Service Provider and made available upon request, subject to applicable privacy and confidentiality laws.

4. RFQ RESPONSE REQUIREMENTS

Potential Service Provider must provide the following details in their response:

1. **Company Profile** (Name, Address, Contact Person, Website, Years of Experience, Experience etc.)
2. **Technical Proposal** (Approach to the scope of work, methodologies, compliance with requirement etc.)
3. **Pricing Schedule** (Itemized cost structure, including labor, materials, and applicable taxes)
4. **References** (At least three references for similar work conducted)
5. **Company Registration Documents**
6. **BBBEEE Certificate/Sworn BBBEEE Affidavit**

5. EVALUATION CRITERIA

Only bids that have submitted the required documentation in Section 4: RFQ Response Requirements, will be evaluated based on the following criteria.

1. BBBEEE Scoring (30%)
 - Level 1 = 30%, Level 2 = 25%, Level 3 = 20%, Level 4 = 15%, Level 5 = 10%, Level 6 = 5%, Level 7+ = 0%
2. Technical Proposal (30%)
 - None = 0%, Poor = 10%, Good = 20%, Very Good = 30%
3. Experience and references (20%)
 - 5% for each credible reference letter, with a maximum of 20% total
 - DWF reserves the right to verify references
4. Pricing (20%)



- Sliding scale calculation, the lowest (cheapest/best) priced technically acceptable potential Service Provider scores 20% and highest priced potential Service Provider scores 0%

6. SUBMISSION GUIDELINES

- **Deadline for Submission:** 10 July 2026
- **Submission Method:** Email response requirements (see Section 4) to rfq@dorperwindfarm.co.za. Only submissions via email shall be accepted.
- **Point of Contact:** rfq@dorperwindfarm.co.za
- **Clarification Requests Deadline:** all clarifications must be directed to rfq@dorperwindfarm.co.za by 26 June 2026

7. CONTRACT TERMS

- Contract will be for three (3) years
- The preferred Service Provider shall enter into a Service Level Agreement with DWF.
- Payment terms - 10 business days after each month end (subject to invoice and report).

8. GENERAL TERMS & CONDITIONS

- Dorper Wind Farm reserves the right, at its sole discretion, to accept or reject any RFQ response, in whole or in part, and reserves the right not to appoint or award any Service Provider without incurring any liability or obligation to provide reasons for such decision.
- Validity period of the quotations shall be 60 days
- Compliance with legal and contractual obligations shall be required throughout the contract period
- The Service Provider must provide a fixed and firm price that is inclusive of all costs. No price changes/increases will be allowed once the contract has been awarded. All exclusions must be noted